

WORKSHOP – ACCELERATE SHAREPOINT SUCCESS: HOW TO BEST PLAN, MANAGE AND CONTROL MIGRATION PROJECTS

In the last 15 years, Microsoft SharePoint has greatly shifted the paradigm in enterprise collaboration and information management. Organizations today continue to invest in this business enablement platform and many are in the process of upgrading and migrating to the next generation version of SharePoint on-premises, cloud and even hybrid environment.

In an AIIM study, lack of planning is a key contributor to SharePoint deployment failure. To deliver successful SharePoint migration projects, having an effective project management strategy is paramount. Executive support, proper planning, realist project team and appropriately managing expectations are crucial to ensure SharePoint migration success.

How can you ensure that your SharePoint upgrade and migration project is a success?

Join Richard Barrett, Technical Solutions Professional, AvePoint UK Ltd, in this interactive workshop as he shares practical guidance on how to best plan, manage and control SharePoint migration projects. In this session, you will learn how to:

- Initiate executive excitement, promote organizational buy-in and foster sustainable adoption for your SharePoint migration project
- Develop an effective and practical project management process for your SharePoint upgrade and migration project
- Apply relevant strategies in mapping business needs to identify SharePoint features and capabilities in your new environment
- Ensure your information architecture, infrastructure design and data governance strategy meets business needs
- Identify necessary resources to plan, deploy, maintain and support your SharePoint implementation
- Minimize uncertainty and risk by applying practical data governance and compliant migration techniques

The primary audience for this class are IT executives, project managers, analysts, consultants who wish to successfully plan, manage and control SharePoint upgrade and migration projects. This session applies to organizations upgrading and migrating to SharePoint 2013, Office 365 SharePoint Online and SharePoint 2016.

Takeaways:

Participants will get presentation notes, checklists, and project templates.

Free 30 day access to AvePoint Migration software, including 20GB free to trial your own migration

Detailed Agenda:

09.00 – 09.30	Registration and Breakfast
09.30 – 10.45	Identifying Common Migration Challenges The proliferation of unstructured data Business risks of dark data (GDPR for example) Why lifting and shifting unstructured data is not good enough Legacy Customisations and Development Tax Changing face of collaboration Introducing 5 Steps to Accelerate SharePoint Success Establish a migration framework Define Success Criteria Develop Project Plan Project Execution Facilitating Sustainable Adoption
10:45 – 11:00	Break
11:00 – 11.30	Step 1 - Establish Migration Framework Data discovery Assessment Migration Pilot Execution Support
11.30 – 12:00	Step 2 - Define Success Criteria Fundamental business considerations for migration Making the case for the cloud The new role of IT Ensure security and compliance
12.00 – 12:30	Step 3 - Develop Project Plan Define and validate requirements Governance planning Planning the work Identifying resources
12:30 – 1:15	LUNCH

1:15 – 2:15	<p>Step 4 - Project Execution (part 1)</p> <ul style="list-style-type: none"> Discovery Tools and Techniques Assessing and Classifying Data Prior to Migration
2:15 – 2:30	<p>BREAK`</p>
2:30 – 3:15	<p>Step 4 - Project Execution (part 2)</p> <ul style="list-style-type: none"> Migration Design Pilot Migrations Migrations (Full and Incremental) Migration Support
3:15 – 3.45	<p>Step 5 - Facilitate Sustainable Adoption</p> <ul style="list-style-type: none"> Establishing buy-in Prioritizing business needs Making it easy for users to do the right thing
3:45 – 4.00	<p>Summary and Close</p>
4.00- 5.30	<p>SharePint</p>